

Scholarship for Graduate Students on Study-Abroad in Japan

Offered by the Japan Association of Catholic Universities(JACU)

Application Procedures for Academic Year 2017

The Japan Association of Catholic Universities (hereafter referred to as JACU) has decided to offer financial support to students studying at Catholic universities in Japan by setting up a Scholarship for Graduate Students on Study-Abroad in Japan. The details of the scholarship are as follows and students should submit their application as indicated below:

Number of students receiving the scholarship

a few students

Amount of scholarship offered to each student

¥100,000 per month (annual amount ¥1,200,000)

(The actual payment starts in May)

Qualifications

The applicant must fulfill all of the following conditions:

- (1) The applicant must have non-Japanese citizenship, be a member of the Catholic Church, and be enrolled in a program of study in Japan.
- (2) The applicant must be enrolled in, or expected to receive formal admission to, the first year or advanced courses (Master's or Doctoral program), in graduate schools of JACU Universities as of April 1, 2017.
- (3) The applicant must have the intention of serving in the future to promote international exchange between Japan and other countries.
- (4) The applicant must be recognized as being in need of financial support.

Application papers to be submitted

- (1) Application Form (Form①)
- (2) A statement of goals of the research program to be undertaken in the graduate course
- (3) Baptismal Certificate (issued by the church where the applicant was baptized, or by the church where he or she is a member at present)
- (4) Letter of recommendation from the President of the JACU member university where the course of study will be undertaken (Form②)

- (5) Certificate of graduation and transcript of academic records of the undergraduate course
- (6) Certificate of enrollment and official transcript of the Master's or Doctoral course. Students who are expected to obtain admission must submit a document that certifies the admission instead of certificate of enrollment.
- (7) Copy of the applicant's passport
Please submit the copy of the page that has the photograph, the name, the passport number, and a copy of the page containing the visa (residence qualification and the residence period).

Method of Application (Applications will be accepted only by postal mail.)

- (1) Application period
From Monday, January 30 to Saturday, February 4, 2017 (Only applications postmarked no later than February 4, 2017 will be accepted.)
- (2) Please write in red ink "Application Papers for Study-Abroad Student Scholarship" on the envelope and send it by "Registered Mail".
- (3) Incomplete applications will not be accepted.
- (4) Once submitted, application papers will not be returned under any circumstances whatsoever.
- (5) Address for submission of application documents and inquiries:
Japan Association of Catholic Universities
Office of General Affairs, Sophia University
7-1 Kioi-cho, Chiyoda-ku, TOKYO, 102-8554
Phone 03-3238-3172 E-mail jacu@catholic-u.jp

Method of Selection of Scholarship Student

- (1) The selection process will be conducted in two stages. The first stage consists of the screening of the application papers. Applicants who have passed the first stage will advance to the second stage, which consists of an interview. (A predetermined transportation allowance will be paid to applicants who have passed to the second stage of the selection process.)
- (2) Notification of the results of the first and second stages of the selection process will be given in writing directly to the applicant. The results of the second stage of the selection process will be also be given to the university president who recommended the applicant.

Submission of Progress Report

The scholarship student must submit to the Japan Association of Catholic Universities a report of the researches for the 2017 academic year by March 31, 2018.

Re-application for scholarship

When a scholarship student wishes to re-apply for the scholarship the following year, the same procedures outlined here are to be followed. The scholarship can be awarded for a total of three years.

Loss of Scholarship Student Status

If any of the following conditions apply, the scholarship student will lose the status of scholarship student and the payment of the scholarship will cease. In certain cases, the scholarship student may be asked to reimburse the amount of the scholarship that has already been paid out.

- (1) If the successful completion of the program of studies is no longer possible because of illness or some other reason, or if the scholarship student has withdrawal from the university.
- (2) If the scholarship has been awarded on the basis of any false statements, oral or written, made in the application process.
- (3) If the scholarship student finds himself or herself in circumstances inappropriate for a scholarship student.

Use of personal information

Any documents submitted by the applicant will be used solely for the purpose of the scholarship selection process. Information will not be used for any other purpose.