

Scholarship for Graduate Students on Study-Abroad in Japan
Offered by the Japan Association of Catholic Universities and Junior Colleges
Application Procedures for Academic Year 2024

The Japan Association of Catholic Universities and Junior Colleges (hereafter referred to as JACUJ) has decided to offer financial support to students studying at Catholic universities in Japan by setting up a Scholarship for Graduate Students on Study-Abroad in Japan. The details of the scholarship are as follows and students should submit their application as indicated below:

Number of students receiving the scholarship

a few students

Amount of scholarship offered to each student

¥100,000 per month (annual amount ¥1,200,000)

(The actual payment starts in May, 2024)

Qualifications

The applicant must fulfill all of the following conditions:

- (1) The applicant must have non-Japanese citizenship, be a member of the Catholic Church, and be enrolled in a program of study in Japan.
- (2) The applicant must either be enrolled in, expected to enroll or have received formal admission to the first-year or above courses (Master's or Doctoral program) of one of the JACUJ Universities as of April 1, 2024.
- (3) The applicant must have the intention of serving in the future to promote international exchange between Japan and other countries.
- (4) The applicant must not be applying to other scholarships offered by JACUJ in the same year.

Application papers to be submitted

- (1) Application Form (FORM①)
- (2) A statement of goals of the research program to be undertaken in the graduate course (approximately 500 words. Free format).
Be sure to write the "research theme" at the beginning (about 1-2 lines). Please also discuss how you would like to deepen your research as a Catholic.
- (3) Baptismal Certificate (issued by the church where the applicant was baptized, or by the church where he or she is a member at present)

- (4) Letter of recommendation from the President of the JACUJ member university where the course of study will be undertaken (FORM②)
- (5) Certificate of graduation and transcript of academic records of the undergraduate course
- (6) Certificate of enrollment and official transcript of the Master's or Doctoral course. Students who are expected to obtain admission must submit a document that certifies the admission instead of certificate of enrollment.
- (7) Copy of the applicant's passport
Please submit the copy of the page that has the photograph, the name, the passport number, and a copy of the page containing the visa (residence qualification and the residence period).
- (8) 2024 Excel form (FORM③)

Note:

- ◆ Please convert file (1) to (7) into PDF files when submitting the documents. As for file (8), please maintain the Excel format.
- ◆ Please download the templates (① to ③) from the Japan Association of Catholic Universities and Junior Colleges website.
(<http://www.catholic-u.jp/shogaku.html>)

Method of Application

- (1) Application period
From January 16 to 31, 2024
【The application documents must be received by the secretariat by 23:59 on the last day】
- (2) Please attach the application documents listed under “Application papers to be submitted” section to an e-mail and send it to the secretariat (jacu@catholic-u.jp). Please set a password for the attached file.
*Please write the subject line as "2024 Study-Abroad Students Scholarship: Application Form."
- (3) Incomplete applications will not be accepted.

Address for submission of application documents, inquiries, and Application Form

**Japan Association of Catholic Universities and Junior Colleges
Bureau of General Affairs, Sophia University
7-1 Kioi-cho, chiyoda-ku, Tokyo, 102-8554
Phone +81-03-3238-3172 E-mail jacu@catholic-u.jp**

Method of Selection of Scholarship Student

- (1) The selection process will be conducted in two stages. The first stage consists of the screening of the application papers. Applicants who have passed the first stage will advance to the second stage, which consists of an interview.
(Online or Face-to-face. A predetermined transportation allowance will be paid to applicants who will attend the face-to-face interview.)
- (2) Notification of the results of the first and second stages of the selection process will be given in writing directly to the applicant. The results of the second stage of the selection process will also be given to the university president who recommended the applicant.

Submission of Progress Report

The scholarship student must submit to the President of the Japan Association of Catholic Universities and Junior Colleges a report of the researches for the 2024 academic year by March 31, 2025, via e-mail. The research report should be no more than 4 pages in A4 size.

Re-application for scholarship

Scholarship status from the previous year will not be automatically updated. When a scholarship student wishes to re-apply for the scholarship the following year, the same procedures outlined here are to be followed. The scholarship can be awarded for a total of three years.

Loss of Scholarship Student Status

If any of the following conditions apply, the scholarship student will lose the status of scholarship student and the payment of the scholarship will cease. In certain cases, the scholarship student may be asked to reimburse the amount of the scholarship that has already been paid out.

- (1) If the successful completion of the program of studies is no longer possible because of illness or some other reason, or if the scholarship student has withdrawal from the university.
- (2) If the scholarship has been awarded on the basis of any false statements, oral or written, made in the application process.
- (3) If the scholarship student finds himself or herself in circumstances inappropriate for a scholarship student.

Use of personal information

Any documents submitted by the applicant will be used solely for the purpose of the scholarship selection process. Information will not be used for any other purpose.